

2017-2018



PAYROLL CUT-OFF DATES

PAY DATES

<i>From</i>	June 11, 2017	<i>To</i>	July 8, 2017	<i>Will be paid</i>	July 31, 2017
<i>From</i>	July 9, 2017	<i>To</i>	August 12, 2017	<i>Will be paid</i>	August 31, 2017
<i>From</i>	August 13, 2017	<i>To</i>	September 2, 2017	<i>Will be paid</i>	September 29, 2017
<i>From</i>	September 3, 2017	<i>To</i>	October 7, 2017	<i>Will be paid</i>	October 31, 2017
<i>From</i>	October 8, 2017	<i>To</i>	November 4, 2017	<i>Will be paid</i>	November 30, 2017
<i>From</i>	November 5, 2017	<i>To</i>	December 2, 2017	<i>Will be paid</i>	December 29, 2017
<i>From</i>	December 3, 2017	<i>To</i>	January 6, 2018	<i>Will be paid</i>	January 31, 2018
<i>From</i>	January 7, 2018	<i>To</i>	February 3, 2018	<i>Will be paid</i>	February 28, 2018
<i>From</i>	February 4, 2018	<i>To</i>	March 3, 2018	<i>Will be paid</i>	March 30, 2018
<i>From</i>	March 4, 2018	<i>To</i>	April 7, 2018	<i>Will be paid</i>	April 30, 2018
<i>From</i>	April 8, 2018	<i>To</i>	May 5, 2018	<i>Will be paid</i>	May 31, 2018
<i>From</i>	May 6, 2018	<i>To</i>	June 9, 2018	<i>Will be paid</i>	June 29, 2018

* Checks are issued on the last working day of the month. No exceptions will be made *

* December checks will be mailed due to holidays *

* Direct deposit is available to full time and hourly employees who have worked 90 consecutive days.

A "voided" pre-printed check and direct deposit form must be completed and returned to the central office *

** Checks may be picked up at the Central Office on the dates above, between 7:00 a.m. and 3:30 p.m. **

** Checks that are not picked up will be mailed on the same day **

How to view Check or Direct Deposit

Go to: www.jacksonschoolsqa.org

Scroll down to Faculty and Staff

Click on "Current Employees Portal"

Jackson County Schools Benefit System

"Input your Login and password"

Click on "Payroll Checks"

Current check and voucher can be viewed and printed

1st time users must register to create login and password

Click on "Registration"

Enter your employee number and last 4 digits of ss #

